

Office Hours: Tues. – Fri. 10:00 a.m. to 4:00 p.m.



**KOALA MOA**  
Rotisserie Chicken

## **“The Tastiest Chicken in Town!”**

### **Hawaii’s Best Benefit Fund Raiser**

Since 1989, **KOALA MOA**, has helped hundreds of organizations raise millions of dollars to fund their projects and help their communities.

The outstanding taste and freshness of **KOALA MOA rotisserie style chicken** is the result of meticulous, step-by-step preparation that we have perfected over the 20 years that we have been in business.

Let us provide you with **top quality** service and support not to mention the **“Tastiest Chicken in Town!”**

Visit us at [www.koalamoa.com](http://www.koalamoa.com),  
Email us at [koalamoa@gmail.com](mailto:koalamoa@gmail.com), or:

**CALL US AT**  
**(808) 523-6701**

**AND GET YOUR WAY TO GENERATING  
BIG DOLLARS FOR YOUR ORGANIZATION!**

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## **KOALA MOA** **Rotisserie Chicken**

**KOALA MOA will provide the following items to facilitate the successful completion of the tentative benefit chicken sale:**

1. Facilities to cook and distribute the chicken.
2. Automatic, rotisserie-type, cookers to cook the chicken
3. Trained operators to run and maintain cookers at maximum efficiency
4. Trained personnel to place chicken on the rotisserie rods.
5. Plastic bags printed with safe-handling instructions for each chicken.
6. Gloves and disposable aprons for volunteers, as needed.
7. Tents to handle the processing of the raw and cooked chicken.
8. Approximately 2 to 2 ¼ lb. chicken.

**YOUR organization shall be responsible for the following:**

1. Volunteers to complete the event. 14 volunteers for every 1500 chicken ordered. Volunteers must be present at designated starting time.
2. Head covering for volunteers. Hats and hair nets are acceptable, visors are not.
3. Tables, chairs, and refreshments for your volunteers.
4. Additional bags/boxes for large order pick-ups.
5. Tents, tables, containers for the distribution of the cooked and bagged chicken.

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## **INFORMATION FOR FUNDRAISING ORGANIZATIONS**

1. A \$200.00 facility use deposit is required of all organizations prior to the event date. This deposit will be refunded in full one week after the event. (Details will be provided upon sign-up)
2. Carpooling is the best way to bring volunteers to the Koala Moa facilities. There is no street parking, and the number of cars allowed to park on site is limited to **7** cars total.
3. For distribution at outside sites, the volunteers will pack the chicken in boxes (provided by Koala Moa).
  - The box size will be either a 20 chicken/box or 25 chicken/box size, chosen at our discretion.
  - Koala Moa will provide the individual bags for each chicken. Larger bags (plastic shopping bag style) for multiple orders are the responsibility of **your** organization.
  - No coolers/warmers will be required, provided that your organization follows the “first in/first out” rule (the chicken is distributed in the order in which it was packed). Boxes can be numbered to keep track of packing order.
4. Transporting the chicken to outside distribution sites can be done with Minivans, pick-up trucks, etc. U-Haul trucks are also good and relatively inexpensive, although not necessary.
  - 1000 chickens can be transported in three trips via minivan/pickup truck. The first batch of chicken will be approximately 200-250 chicken, and will be ready 1 hour prior to pick-up time on ticket. 350-400 chickens per hour will be ready after first batch.

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## **Steps to Holding a Successful Fund Raising Event**

1. Meet with your organization to decide on how many tickets to order and what date you would like to hold the fund raiser on. We recommend two to two and a half months to complete the fund raising process.
2. Call us to see if the date is still available.
3. For fundraisers up to 5000 chicken, a \$200 deposit is required to reserve the date. We reserve dates on a first-come, first-serve basis. The deposit will be applied towards the total cost of the chicken. The deposit must be received before ticket printing can begin. This deposit is non-refundable.
4. After we receive the deposit, we will make out a contract to prepare the necessary Department of Health forms. We can also order the tickets at this time. Tickets cost \$19.37 per 1000.
5. Distribute tickets and start selling!
6. Start collecting the ticket money and follow the payment schedule, as stated on the contract. Dates and amounts will be clearly stated on the contract.
7. Call in your final count on the date stated on the contract. You will only be charged for the amount of chicken that you call in. You are not responsible for the initial amount of chicken ordered (it is only to draw up a contract and to order tickets), **PROVIDED** you call in your order as specified on the contract.
8. Arrive with your volunteers on the day of the event at the specified time hold a successful fund raising event!

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